



Volunteer Position Description

Job Title:	Lunch Service
Purpose:	Lunch Service volunteers will prepare for and serve lunch to guests at the Emergency Family Shelter.
Duties and Responsibilities:	<p>Lunch Service volunteers are responsible for:</p> <ul style="list-style-type: none">• Preparation of the dining room• Serving lunch to guests• Kitchen and dining room clean-up• Assist kitchen staff (as required)• Support guest volunteers (as required)
Time:	11:00 AM – 1:00 PM (Monday - Friday)
Skills and Requirements:	<p>This opportunity is available to groups of 3-5 volunteers. Youth over the age of 8 are welcome provided a youth waiver is signed and a 3:1 child to adult ratio is maintained.</p> <p>Lunch Service volunteers are:</p> <ul style="list-style-type: none">• Reliable and punctual• Courteous and personable• Self-starters, comfortable taking initiative• Team spirited and cooperative• Comfortable working with a diverse and marginalized population• Respectful of guest privacy and confidentiality
Orientation and Training:	Orientation and training will be provided by Inn from the Cold's Volunteer Resource and/or Kitchen Teams
Other:	<p>Please note;</p> <ul style="list-style-type: none">• Volunteers are welcome to join guests once everyone has been served• Option to sponsor the meal is available (please inquire within)
Supervision:	Lunch Service volunteers report to the Coordinator, Volunteer Resources