

## Calgary Fetal Alcohol Network Board of Directors - Finance Expertise

### CFAN

Calgary Fetal Alcohol Network (CFAN) is a registered charity aimed at increasing awareness and mobilizing action to encourage a healthy societal response to the issue of Fetal Alcohol Spectrum Disorder (FASD). Our goals are to reduce the incidences of FASD and support a high quality of life for the individuals and families affected.

CFAN is seeking a community leader with expertise in finance to join the Board of Directors as successor to the current Treasurer. Transition duties include:

- Development of fiscal policy
- Arrange for receipt, maintenance, investment and disbursement of funds in accordance with Bylaws and other policies;
- Ensure proper books of account and accounting records;
- Ensure annual budget is prepared and submitted for approval;
- Ensure an audited statement is prepared and presented at the Annual General Meeting

### Benefits

Not only do our Board Members learn about FASD and the far-reaching impact it has on our communities, they experience:

- Being a member of an inclusive, results-oriented team
- The opportunity to participate in leading-edge initiatives
- The ability to have an impact on the community
- The chance to be a part of a growing organization

### Commitment

The commitment includes: 10 -11 Board and committee meetings a year, attendance at occasional community events and an annual strategic retreat.

The Board is looking for new members who wish to expand their Board knowledge and are interested in taking on new roles.

### Interested?

To learn more about the Calgary Fetal Alcohol Network, or to apply please email us at [info@mycfan.ca](mailto:info@mycfan.ca) Cover letters and resumes can be submitted by email.